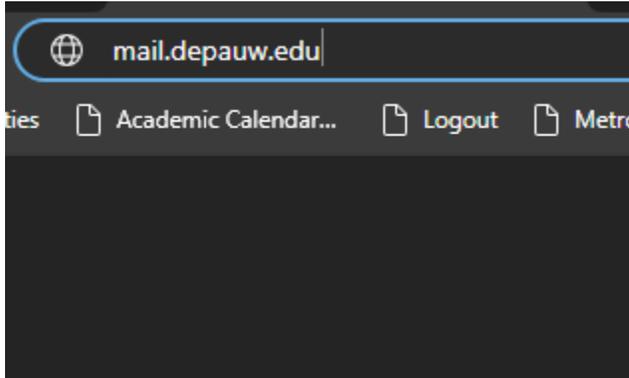
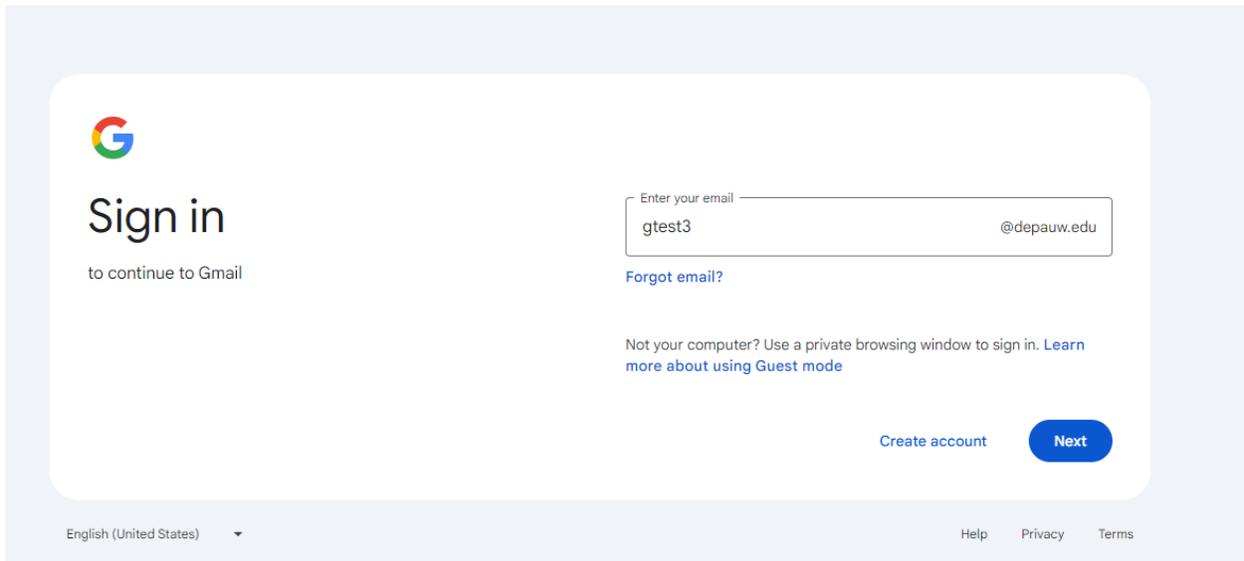


Google 1st Login Without Password

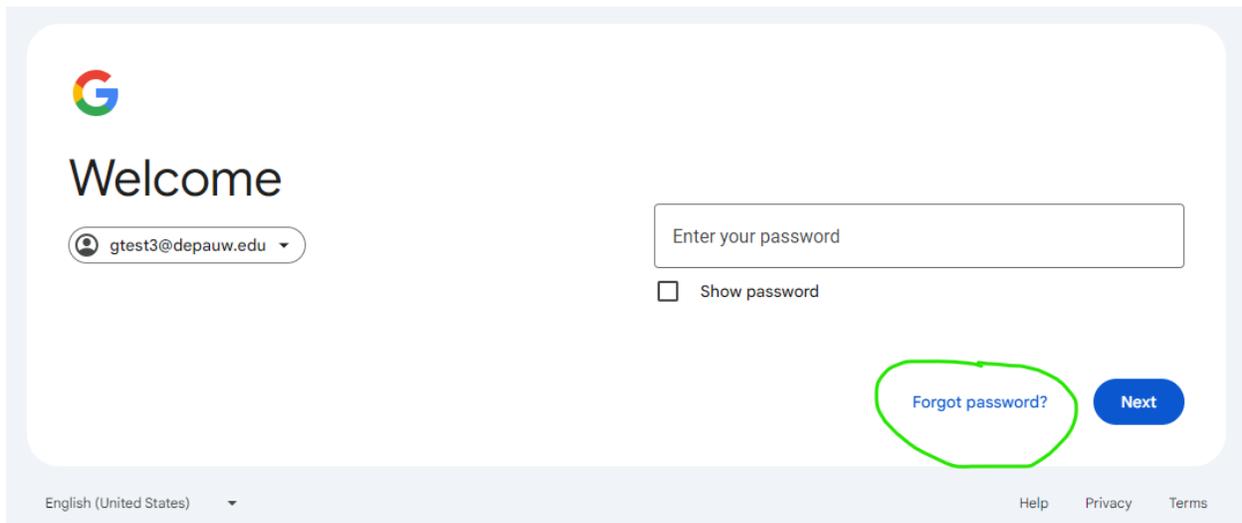
Go to mail.depauw.edu



Type in email and click next



Click forgot password



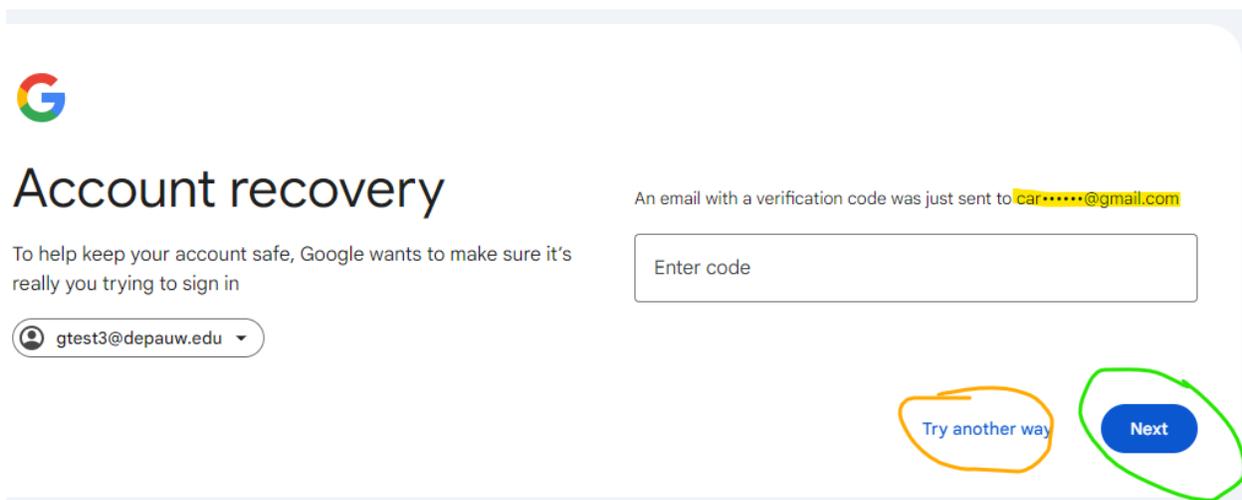
English (United States) Help Privacy Terms

This will send a code to your personal email or phone number.

It will show you where the code is being sent.

If you can access this get the code and type it into the box then press next.

If you cannot access this email or phone at the moment click “Try another way”.



An email with a verification code was just sent to car*****@gmail.com

After clicking next you will get the EULA click I understand after reading.

Now you will get a create password screen.



Change password for gtest3@depauw.edu

[Learn more about choosing a smart password](#)



Create a new, strong password that you don't use for other websites.

Create password

Confirm password

Change password

Please create a strong password or pass phrase to access your account.

After you have created your password you will see the Security Checkup.

It is recommended that you have 2 recovery methods. If personal email and phone were provided when accounts were set up you should have 2. Click continue to Gmail.



Security Checkup

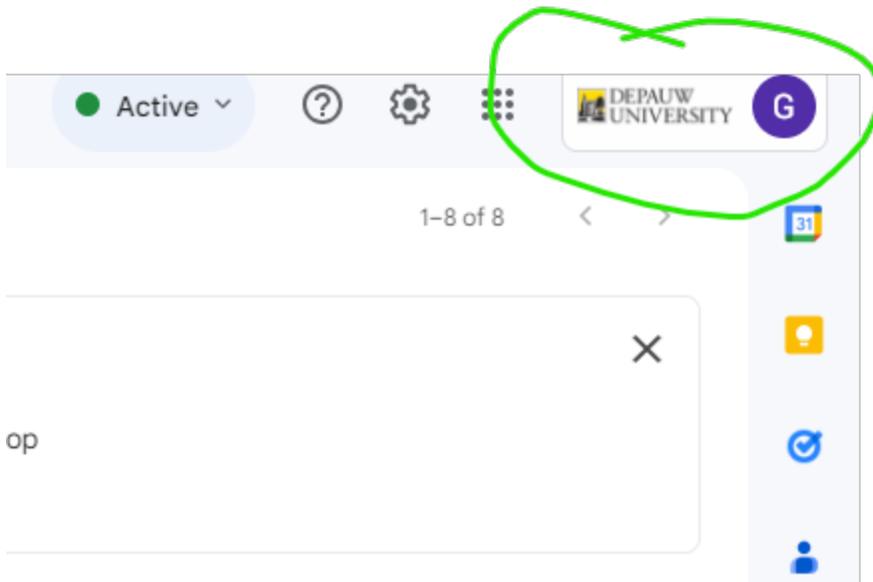
No recommended actions found

	Your devices Where you're signed in	▼
	Recent security activity Activity from the last 28 days	▼
	Sign-in & recovery 1 verification method	▼

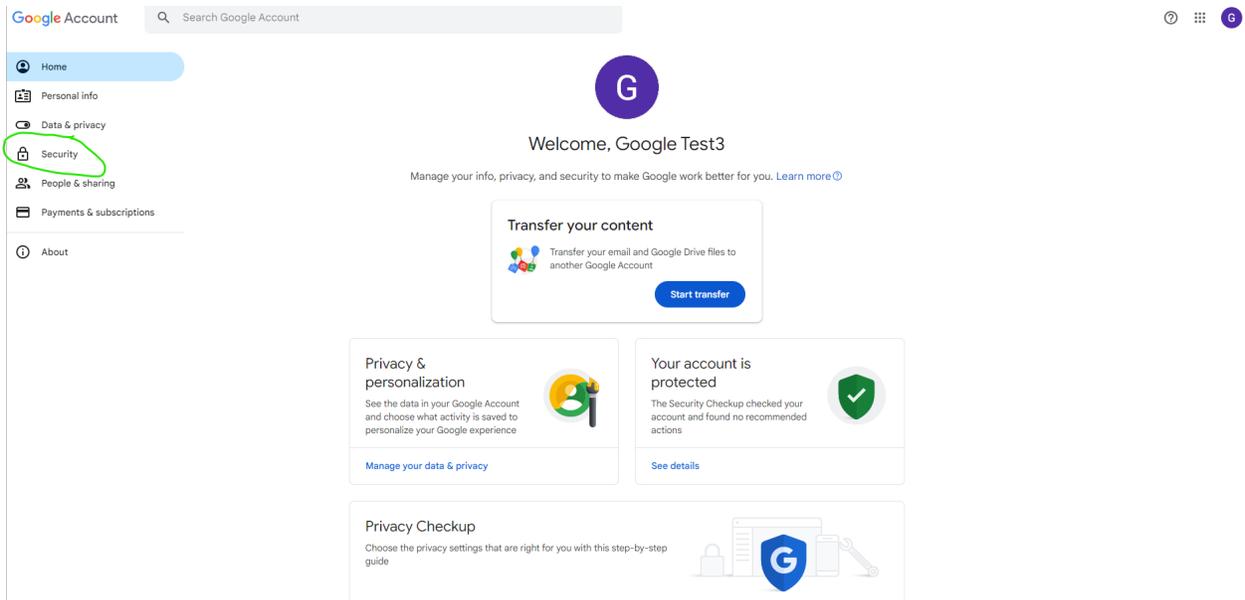
[Continue to Gmail](#)

Once in your account you need to set up 2-Step Verification. This is required and enforced by the University and you will be locked out of your account if you do not set this up.

Click your account at the top right of the screen. Then click "Manage Your Google Account".



You will be taken to this screen. Click “Security”.



You will be taken to this screen.

Security

Settings and recommendations to help you keep your account secure

Your account is protected

The Security Checkup checked your account and found no recommended actions



[See details](#)

Recent security activity

Password changed	8:39 AM · Indiana, USA	>
New sign-in on Windows	8:39 AM · Indiana, USA	>
Recovery email added	Oct 10 · Indiana, USA	>

[Review security activity](#)

How you sign in to Google

Make sure you can always access your Google Account by keeping this information up to date

 2-Step Verification	2-Step Verification is off	>
 Password	Last changed 8:39 AM	>
 Skip password when possible		>

As you can see 2-Step verification is off. Click somewhere on the 2-Step verification line.
On the next screen click “Turn on 2-Step verification”

← 2-Step Verification

Turn on 2-Step Verification

Prevent hackers from accessing your account with an additional layer of security.

Unless you're signing in with a passkey, you'll be asked to complete the most secure second step available on your account. You can update your second steps and sign-in options any time in your settings. [Go to Security Settings](#) ⇄



Turn on 2-Step Verification

Second steps

Make sure you can access your Google Account by keeping this information up to date and adding more sign-in options

- | | | |
|--|---|---|
|  Passkeys and security keys |  Add a security key | > |
|  Google prompt | | > |
|  Authenticator |  Add authenticator app | > |
|  Phone number |  Add a phone number | + |

As you can see there are a variety of different methods you can use for 2-Step verification. Pick what is best for you. *Note that if you are using Authenticator for your DePauw University Microsoft accounts you can also use this for Google.

Please note that you can set up your method for 2-Step without turning 2-Step on please make sure that before you leave this screen that the option says to turn off not on.

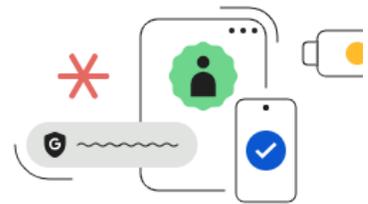
← 2-Step Verification

Your account is protected with 2-Step Verification

Prevent hackers from accessing your account with an additional layer of security.

Unless you're signing in with a passkey, you'll be asked to complete the most secure second step available on your account. You can update your second steps and sign-in options any time in your settings. [Go to Security Settings](#) ⇄

[Turn off 2-Step Verification](#)



You now have your Google account set up! Welcome to DePauw University!